

NEW RICHMOND MIDDLE SCHOOL

STUDENT HANDBOOK

2026- 2027



Student Name _____

Homeroom _____

Grade _____

Telephones: Office - (715) 243-7472

Attendance - (715) 243-1616

.....

SCHOOL DISTRICT OF NEW RICHMOND

Mission: Inspire Every Student to Learn to Their Potential.

NEW RICHMOND MIDDLE SCHOOL

“EVERY STUDENT, EVERY DAY”

Principal	Doug Hatch	dhatch@newrichmond.k12.wi.us
Asst. Principal/Activities Director	Jennifer George	jgeorge@newrichmond.k12.wi.us
School Counselors	Amanda Altmann	aaltmann@newrichmond.k12.wi.us
	Cara Derosier	cderosier@newrichmond.k12.wi.us
	Paula Gretzlock	pboettcher-gretzlock@newrichmond.k12.wi.us
School Resource Officer	Officer Anderson	aanderson@newrichmond.k12.wi.us

Student School day: 8:00 a.m. to 3:10 p.m.

2026-2027 MIDDLE SCHOOL DAILY SCHEDULE

	6th Grade	7th Grade	8th Grade
Period	Time	Time	Time
1	8:00-8:43	8:00-8:43	8:00-8:43
2	8:46-9:29	8:46-9:29	8:46-9:29
3	9:32-10:15	9:32-10:15	9:32-10:15
4	10:18-11:01	10:18-11:01	10:18-11:01
5	11:01-11:31 Lunch	11:04-11:47	11:04-11:47
6	11:34-12:17	11:47-12:17 Lunch	11:50-12:33
7	12:20-1:03	12:20-1:03	12:33-1:03 Lunch
HR/FLEX	1:06-1:38	1:06-1:38	1:06-1:38
9	1:41-2:24	1:41-2:24	1:41-2:24
10	2:27-3:10	2:27-3:10	2:27-3:10

DISCLAIMER

School rules published in this handbook are subject to such changes as may be needed to insure continued compliance with federal, state, or local regulations and are subject to such review and alteration as becomes necessary for the routine operation of the school. Current School Board policies supersede any handbook language should an issue arise. Not all rules of behavior can be written and inserted in a handbook; however, we expect students to follow reasonable rules and not violate the rights of others. The most recent version of the NRMS Student Handbook can be located on the NRMS website under the Students tab.

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NRMS PBIS - CULTIVATING A POSITIVE ROAR

Welcome to New Richmond Middle School! We are so excited to have you join our school community. We want to make sure our students feel comfortable and supported as they begin their time with us! The NRMS PBIS program helps us create a positive and safe learning environment for everyone.

PBIS stands for Positive Behavioral Interventions and Supports, and it is all about teaching and reinforcing positive behaviors. At NRMS, we believe that when we all work together to demonstrate the ability to be Responsible, Respectful, Safe and Kind, we can create a better learning environment for everyone.

Here are some key things to know about our PBIS program:

Our Expectations

We have clear expectations for behavior in our classrooms and throughout the school, which include being respectful, following directions, and showing responsibility. We will teach students these expectations and provide them with opportunities to practice them.

Positive Reinforcement

We will focus on recognizing and rewarding positive behaviors. Students will see students and staff being praised for demonstrating our school expectations, and students will have opportunities to earn recognition for their efforts as well.

Support and Guidance

If students ever need help or have questions about our PBIS program or school expectations, please do not hesitate to reach out to any of your teachers, school counselors, or any staff member. We are here to support our students and help them succeed.

We are confident that our students will thrive in our school community and that our PBIS program will help you learn and grow in a positive and supportive environment. We look forward to working with all our NRMS students!

BUILDING EXPECTATIONS

Dress Code - Board Policy po5511

Through this dress code, we seek to prepare students for the expectations in the world of academics and work beyond high school while fostering a welcoming school climate that leads to student engagement in a healthy, safe, supportive, and positive educational environment.

Students and their parents are responsible for choosing suitable school wear. Student appearance has an important effect on attitudes toward themselves and towards other students and the school. While it is recognized that choice of attire/grooming are matters of expression and subject to fashion or current trends, any form of dress that is determined to interfere with the educational process or could cause injury to one's self or others is prohibited.

Staff reserves the right to determine appropriate attire. School staff shall enforce the dress code consistently and in a manner that allows students to observe religious customs or beliefs. School staff shall enforce the dress code in a manner that does not reinforce or increase marginalization or oppression of any individual or group on the basis of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, national origin,

disability, age, immigration status, cultural or religious identity, household income, body size/type, or body maturity, or any other basis that adversely affects the student, or is prohibited by law.

School dress should be appropriate to the school environment and comply with state health laws. Student dress shall be considered inappropriate if:

- It is a health and safety concern
- It causes interference with work or creates classroom or school disorder
- It is disruptive to the school climate.

Dress Code Guidelines

Students Dress Expectations

- A top (shirt, sweater, dress, sweatshirt, jacket, etc.) and a bottom (pants, shorts, dress, skirt, etc.)
- Clothes that fully cover buttocks, chest and stomach with opaque (non-see through) material
- Tops shall cover the body from the waistband (no bare midriffs) to the lower armpit
- Shoes are expected to be worn at all times

Students May Not Wear

- Any clothing that is determined by staff to be a disruption to the school learning environment which includes flags, capes, blankets, etc.
- Any clothing or headgear with writings, images, language, pictures, or logos that, in the opinion of school officials, is vulgar, lewd, obscene, contains hate speech, profanity, pornography, or promotes drugs, alcohol, sex, violence, racism, gang activities, creates a hostile, disruptive, or intimidating environment based on any protected class or consistently marginalized groups
- Any clothing that reveals undergarments
- Swimsuits (except special circumstances i.e. field trips)
- Accessories that could be considered dangerous or could be used as a weapon
- Any item that obscures the face (except as a religious observance or medical purpose)
- Sunglasses are not permitted to be worn inside the school building (unless required for a documented medical reason or class project)
- Hoods and hats may not be worn in the building from the time school begins to the time the bell rings to dismiss students at the end of the day
- Coats and jackets

Dress Code Enforcement

Building staff and administration will enforce the dress code policy. Students refusing to change or cover inappropriate dress may face disciplinary consequences. Parent/guardian notification by administration will occur if a student is in violation of this policy. Students will be provided options to be dressed in an appropriate manner that aligns with this dress code during the school day:

- Students will be asked to put on their own alternative clothing, if already at school, to be dressed in alignment with this policy for the remainder of the day.
- If available, students will be provided with temporary school clothing to be dressed in alignment with this policy for the remainder of the day.
- Students' parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.

Dress Code Additional Considerations

Special Occasions

Clothing guidelines and expectations for special occasions (i.e. homecoming week, dress-up days, etc., and/or individual coaches/advisor expectations) that have been approved by the school administration may be allowed. All personal care and beauty routines should be completed at home rather than in hallways, classrooms, or restrooms.

Extracurricular Activities

School administration in cooperation with the advisor/coach of an extracurricular activity, may regulate the dress and grooming of students who participate in the activity.

Time and Place

These dress code guidelines shall apply to regular school days and summer school days, as well as any school-related events and activities, such as, dances, field trips, school trips, etc.

Exceptions

Exceptions to these dress requirements are to be made as necessary to accommodate medical or health needs, field trips, and/or special school activities (as approved by school administration).

Backpacks

Backpacks, book bags, duffel bags and purses will not be allowed in any classroom or study area during school hours (8:00 am to 3:10 pm). Students are expected to cooperate by storing personal items in his/her locker(s) during the school day.

Lost and Found

Students are encouraged to check the "Lost and Found" on a regular basis to claim their missing items. "Lost and Found" clothing articles will be donated at the end of each quarter. All other items (keys, purses, eye glasses, etc.) may be claimed in the office.

Student Transportation (Bikes/Scooters, Skates and Skateboards)

In-line skates, bikes, skateboards, scooters, or any variation of the previously stated are to be used to travel to and from school only. These are not to be used during the school day or on school property at any time. Bicycles/skateboards/scooters need to be parked and padlocked to the appropriate location when students arrive at school and left there until they leave school. The school is not responsible for any damage, lost, or stolen sports or transportation equipment.

Distractions to the Learning Environment

Displays of Affection

Public display of affection is inappropriate behavior in school. Such behavior as holding hands, embracing, hugging and/or kissing is not school appropriate and does not meet our Responsible, Respectful, Safe and Kind philosophy. Students who do not meet this expectation may be referred to administration and be subject to disciplinary action.

Buying/Selling

To maintain a safe and distraction-free school setting, the selling/purchasing of items between students or from students to staff is not permitted unless it is part of a school-approved activity. Students who do not meet these expectations may be referred to administration and subject to disciplinary action.

Fidgets

Fidgets can be a helpful tool to support student self-regulation and focus during learning. Students may use one small item that fits in the palm of your hand. It should be quiet, non-distracting, and should not interfere with

instruction. Fidgets should be used appropriately (kept in hands, not shared or used as toys). If the fidget becomes a distraction, staff may ask students to put them away or may be confiscated.

Cell Phones, Personal Listening Devices, and Other Electronic Devices - Board Policy po5136

During the school day, all personal electronic devices should be powered off and kept in student lockers. All communication home will happen by using school phones. Before and after school, students are allowed to use their device as long as they are demonstrating safe, responsible, and respectful digital citizenship. This expectation is in place to provide a learning environment free from distraction to promote responsible use, digital citizenship, academic integrity, safety, and successful social etiquette.

Electronic devices are common targets for theft and difficult to recover. While we will do our best to investigate thefts and recover property, the school is not responsible for missing or stolen items. The District is not responsible for any lost, damaged, or stolen personal electronic devices or other equipment.

Electronic Device Use

1. Each student is issued a school Chromebook to be used during the school day. Students should not bring or use their own personal device at school.
2. Cell phones, earbuds/headphones, smartwatches and other electronic communication devices will be permitted before and after school but will need to be placed in the student's locker before first period.
3. Possession or use of cell phones, wireless earbuds, smartwatches during the school day is a violation.

Consequences of Misuse

1. The student hands over the device to the teacher, and it will be returned to the student at the end of the school day.
2. Device turned into administration and will be returned to the student at the end of the school day.
3. Device turned into administration and administration will return to a parent/guardian only.
4. Repeated violations of this rule or refusal to comply with staff directives to surrender your cell phone or device may result in a more severe consequence for insubordination including detention or suspension.

Recording and Misappropriation of Likeness/NIL

Recording, possessing, posting, or sharing images, pictures, audio or video of staff or students while at school, on school grounds, or at school events without prior permission is prohibited.

Using student or staff picture, image, or videos or their likenesses without their permission or using the New Richmond Logo without permission is prohibited. Students violating this expectation will be subject to consequences. Consequences may include but are not limited to parent notification, documentation, detention, suspension, referral to law enforcement and/or expulsion depending on the situation.

Attention Parents: We recognize that cell phones can be helpful tools and important for communication. We need your help in minimizing distractions and teaching responsible use. If you need to contact your child during the school day please call the main office at 715-243-7472. School staff will then relay a message or, in emergencies only, get the student out of class. Please refrain from texting or calling your child on their cell phone during class times. Students are not allowed to use or have their cell phones out during the school day. We ask that you support the school in protecting instructional time, reducing disruptions, enforcing this rule, and by setting an example of responsible cell phone use. Thank you!

Lockers - Board Policy po5771

School lockers are the property of the School District of New Richmond. At no time does the School District of New Richmond relinquish its exclusive control of lockers provided for the convenience of students. Lockers must be used for their intended purpose: storage for books, school supplies, and outdoor garments. Periodic general inspections of lockers may be conducted by school authorities for any reason at any time, without notice, consent, or a search warrant.

Lockers are provided by the school for the students' convenience. The responsibility for the items placed in the locker rests entirely with the student. The person to whom a locker is assigned will be charged for any damage to the locker. All lockers are to be clean, neat, and presentable. No open food/beverages are allowed in lockers. Lockers must be emptied and cleaned at the end of the school year.

Students are to care for their lockers to prevent damage. Students should not tamper with the inside or outside of any lockers. Students are to report any locker issues to a staff member. Items in a school locker must adhere to the policies within this handbook. Items on the outside of the locker must be school or activity-related only. Items that do not meet those criteria will be removed. Only the use of magnets are permitted to hang/display items inside of lockers. Students are encouraged to keep their lockers locked, especially if bringing items of value to school. A student is not to share a locker with another student(s) nor give others their combination.

Hall Passes

A student must have a classroom pass to leave the grade level pod during a class period or be accompanied by a staff member. Passes will be valid as long as the student travels the most direct route to the destination listed on the pass. Students without a pass may receive a consequence.

Visitors

During the school day, visitors will check in the office using our Security Check-In System (Verkada) and receive a visitor's badge.

Schedule Changes

Students are not allowed to drop courses they have been scheduled in. However, special circumstances may arise to justify a change. In such cases, students must obtain prior approval from a parent, counselor, team leader, teachers, and administration. The final decision rests with the building administration, and may not happen immediately.

Student Arrival/Departure

Students may enter the building at 7:30 a.m. each day. Students not involved in an NRMS afterschool activity or under the supervision of a staff member must leave the building by 3:30 p.m. Consequences may be issued to students in violation of the above policy.

Leaving School Grounds

Students are not allowed to leave the school grounds at any time unless accompanied by an NRMS staff member, parent, guardian, or family member with permission from a parent. New Richmond Middle School maintains a closed campus. Leaving the school during the day must be approved by parents and/or administration. Students leaving school without proper approval are subject to disciplinary action.

Disorderly Conduct/Insubordination & Improper Language/Profanity

Everyone at NRMS has the right to work, study, and teach in an atmosphere of mutual respect and dignity.

Disorderly conduct/insubordination is the failure to cooperate with reasonable instructions and requests given by persons in authority. Improper language/profanity (swearing) or obscene gestures in school, on bus and/or at school activities is prohibited. Students have the responsibility to respect authority, feelings, physical well-being, and property of all members of the school community.

ATTENDANCE – Board Policy po5200

In accordance with state law and St. Croix County and New Richmond Municipal ordinances, all children between the ages of 6 and 18 years of age, except as provided by law and the policies herein, shall attend school regularly during the full period and hours that they are scheduled through the semester in which the child becomes 18 years of age. Enforcement of student attendance policies and truancy procedures shall be a shared responsibility among the students, parents, schools, social service agencies, law enforcement officials, and the community at large.

The primary responsibility for regular school attendance rests upon the child's parent(s) or guardian(s). In addition, school officials have a legal obligation to enforce student attendance in school according to the policies herein. Building administrators are the Board of Education's designated school attendance officers and shall perform those duties as required by law. It is the intent of the New Richmond School District to work closely with parents/guardians regarding student attendance. (Board Policy #5200).

STUDENT ABSENCE PROCEDURE

The responsibility for regular school attendance of a student rests upon the student's parent(s) or guardian(s).

Parents/guardians may excuse their child for up to 10 school days per year.

Under Wisconsin State Statute §118.15(3)(c), students are allowed to be absent up to ten (10) times per school year for any reason. Each of these absences should be excused prior to the student absence. These absences should be used judiciously because *after 10 excused absence days, students will be considered unexcused without approved doctor verification or other required documentation regarding each absence.*

All absences require parent/guardian's verification in order to be excused. Verification is to be submitted to the school attendance office and can be entered into Skyward Family Access, a written note, a phone call, or e-mail.

Reporting an Absence

- 1.) When a student is absent from class or school, parents/guardians must either enter your child's absence in Skyward Family Access or call the school attendance office (715-243-1616) prior to 8:00 a.m. the day of the absence to inform the attendance officer of the absence each day of the absence.
- 2.) If verification is not received within 48 hours after the student's return to school, the absence will be unexcused unless previous arrangements have been made with the attendance office.

Leaving during the school day.

If a student is to leave school during the day, an excuse note or call from the parents/guardians must be brought to the office before school to receive a pass. Any student leaving the building without proper authorization shall be considered truant regardless of the reason. Students must sign out in the office prior to leaving and immediately upon return to school. If a student leaves school before 2:40pm they are considered absent for the afternoon.

In case of illness and injury during the school day.

A student must report to the school health office. Parents will be notified and next steps will be determined.

Pre-arranged (planned) absences.

Students should complete the pre-arranged absence form (available in the main office) with their teachers and create a plan for the completion of the missed school work prior to their absence.

TARDINESS PROCEDURES

Classroom tardy: A student will be marked tardy if they are not in their classroom and ready to work when the bell rings. Three tardies will result in one detention.

Building tardy: A student will receive a tardy to school if they arrive after 8:00 a.m. but before 8:30 a.m. Students need to stop in the office, sign in and receive a pass to class. Three tardies may result in one detention. If students are excessively tardy to school, they will be referred to administration. If a student arrives after 8:30am, they are considered absent for the morning.

UNEXCUSED ABSENCES CONSEQUENCES

“Truant” – A pupil is absent from school for part or all of any day on which school is in session during the semester without an acceptable excuse.

- | | |
|------------|---|
| 1 - 2 days | unexcused absences: Administration or designee may conference with student and/or parent or guardian. Time may be required to be made up. |
| 2-4 days | unexcused absences: Warning letter sent to parents or guardian. Students may conference with the school attendance officer. |
| 5-7 days | unexcused absences: Parent/guardian will be requested to meet with the school administrator or designee. Student may be referred to law enforcement for a truancy citation. Habitual truancy letter will be sent. |
| 8-10+ days | unexcused absences: Referral of student to law enforcement for truancy citation and/or St. Croix County Circuit Court for habitual truancy. |

NOTE: The administration specifically reserves the right, in its sole discretion, to recommend disciplinary action including detention, suspension, truancy citation, court referral or any other disciplinary action that they deem appropriate to the case at hand for the first unexcused absence or truancy offense.

ATTENDANCE DEFINITIONS

Excused Absence: A student is absent from class or school with the knowledge and approval of parents/guardian and school officials for medical and dental appointments, legal/court obligations, and specific family obligations or school sponsored activities.

School may approve a student absence for the following reasons (This is not an inclusive list, for complete list please see school board policy po5200):

- a. A student not in the proper physical or mental condition to attend school. The school attendance officer may request the parent/guardian of the student, after three consecutive days of absences, to obtain a written statement from a licensed physician, dentist, chiropractor, optometrist, psychologist, or religious practitioner as proof of the physical or mental condition of the student. Such excuses shall be in writing, shall state the period of time for which it is valid, and shall not exceed thirty (30) days.
- b. Medical services which cannot be scheduled outside of school hours. Appointment verification must be presented upon return for the absence to be medically excused.

Unexcused Absence: Any absence from school for part of or all of one (1) or more days without an acceptable excuse. Unexcused absences demonstrate a deliberate disregard for the educational program and are considered a serious matter.

Truancy: Any absence part of or all of one or more days from school during which the school attendance officer, principal, or teacher has not been notified of the legal cause of such absence by the parent or guardian of the

absent pupil and also means intermittent attendance carried on for the purpose of defeating the intent of [WI Statutes section 118.15](#).

Habitual Truant: A student who is absent from school without an acceptable excuse for part or all of five (5) days on which school is held during a semester. Students who are habitually truant may be referred to New Richmond Municipal Court and/or Human Services in the county where they claim residency concerning subsequent offenses.

School Attendance Officer: The principal, the assistant principals, deans, and/ or the principal's designee will serve as the school attendance officer(s). Parents/guardians should contact the Attendance line and let the attendance assistant know the reason for their student's absence. The attendance assistant relays that information to the appropriate school attendance officer.

ACADEMICS

The middle school philosophy necessitates a grading system that provides for consistency, accountability and acceptance of responsibility by students.

The middle school grading system is built around the following criteria:

A+	99.5 – 100%	B-	80 – 82%	D+	68 – 69%
A	94 – 99.49 %	C+	78 – 79%	D	63 – 67%
A-	90 – 93%	C	73 – 77%	D-	60 – 62%
B+	88 – 89%	C-	70 – 72%	F	59% and below
B	83 – 87%				

I - Incompletes are given due to illness or extenuating circumstances.

P - Passing - With teacher recommendation and administrative approval, a student who experiences an extenuating circumstance but makes a substantial and consistent effort, may receive a "passing" grade.

Honor Roll

Honor Roll will be named each quarter with students receiving certificates and recognition. Bronze honor roll certificates will be awarded to students who are on the Honor Roll any four quarters during the middle school years, silver certificates for eight quarters and gold certificates for twelve quarters.

Honor Roll Guidelines

Honor Roll is based on a 12-point scale with all classes averaged.

12 POINT SCALE

A+	=	12
A	=	11 DISTINCTION
A-	=	10
B+	=	9 HONOR ROLL
B	=	8
B-	=	7
C+	=	6

EXAMPLE

Math	A	=	11
Social Studies	A	=	11
Science	B	=	8
Language Arts	C+	=	6
Choir	B+	=	9
Phy. Ed.	A	=	11
Spanish	B	=	8

C	=	5
C-	=	4
D+	=	3
D	=	2
D-	=	1
F	=	0

Tech Ed. _____ B+ = 9 _____

Total Points=73

73 Total Point divided by 8 classes

= 9.1 Grade Point Average

(GPA is NOT rounded up)

Students receiving an F in any course are automatically ineligible for the Honor Roll.

Make-Up Work

Students have the opportunity to complete schoolwork missed due to excused absences. After each day of an excused absence, the student will have two days in which to complete the make-up work. Individual circumstances could be such that a teacher may extend the time limit. Teachers may also require students to make up missed time. It is the students responsibility to contact their teachers for missing work when they are absent. If they missed any part of the school day for any reason including school activities and athletics they need to make-up the work they missed.

Late Work Guidelines

Late work is defined as schoolwork that is incomplete and/or “past due”. Late work will be collected until the end of each unit and will receive 70% of total possible points earned. All late work must be made up one week prior to the end of the grading period. Teachers, in cooperation with building administration, may make a provision to this policy for an individual pending an extenuating circumstance.

Academic Honesty - Board Policy po5505

Plagiarism/Cheating

The acts of plagiarism, cheating, or forgery in connection with academic endeavors or school requirements are detrimental to the educational process and the standards at New Richmond Middle School. Depending on the severity, these acts may result in disciplinary action and the work will be redone or an alternate assignment/assessment completed.

AI Code of Conduct

We recognize that Artificial Intelligence (AI) is increasingly part of our world and learning environments. We believe in honesty, responsibility, and authentic learning. Your schoolwork should show what you know, what you think, and what you can do. Using AI responsibly is part of being respectful, responsible, and honest. Using AI to do your thinking for you is cheating and is treated the same as plagiarism. If AI replaces your thinking, writing, or problem-solving when it is not allowed, that is a violation of academic honesty and is considered plagiarism/cheating. If you are unsure, ask your teacher before using AI.

EMERGENCY PLANS

Fire Drills and Evacuations

Fire drills will conform to the State Fire Marshal Regulations. At the sound of the alarm, students and their teacher proceed as quickly and quietly as safety will permit to the exit designated by the classroom Fire Exit sign. Students should walk to the designated location with their teacher at least 100 feet from the building. They may return to the building with their teacher when the all clear is announced. Teachers will explain fire exit procedures to students.

Tornado Warning/Severe Weather

Should a tornado/severe weather warning occur in New Richmond or the immediate area, students will be notified through the public address system and will follow the instructions given by school administration or their designee. Teachers will explain severe storm/tornado procedures.

Safety Codes

When situations arise that we need to take safety precautions, here are our safety terms and definitions

Stay Inside- Outside Event- Concern in the community off site which causes us to lock and monitor all external doors. Students and staff remain inside and move throughout the building as normal.

No Transitions- Inside Event- Staff lock doors and restrict student movement. Students stay with the teacher until further notice. Normal instruction still takes place in classrooms.

Lockdown- Initiate ALICE- Possible or Actual Threat. Staff immediately move self/students to a safety and lockdown. Wait for more information to determine next steps.

EXTRA-CURRICULAR ACTIVITIES

The middle school experience encourages student participation in co-curricular activities. The enrichment/exploratory programs provide students with the opportunity to discover or cultivate their many talents. The following activities are available for students.

Athletic Clubs and Sports

FALL

Cheer Club
Cross Country (grades 7 & 8)
Football (grades 7 & 8)
Tiger Power(all grades)
Volleyball (grades 7 & 8)

WINTER

Dance Team Club
Girls Basketball (grade 7 & 8)
Boys Basketball (grade 7 & 8)
Tiger Power (all grades)
Wrestling (all grades)

SPRING

Tiger Power (all grades)
Track & Field (grades 7 & 8)

Activities

YEAR ROUND

Baking Club
Battle of the Books
GSA
FFA
Greenhouse Club
Culture Club
Student Council
Yearbook Committee

FALL/WINTER

Chesskers (Chess & Checkers)
Craft Club
Diamond Art Club
Friendship Bracelet Club
Geography Bee
Math Masters (grade 6)
Math Counts (grade 7 & 8)
Creative Writing
Science Olympiad
Ski and Snowboard Club
Speech & Dramatic Arts

WINTER/SPRING

Armonia Voci (8th girls choir)
Book Club
Chesskers (Chess & Checkers)
Coding Club
Do Re Migos (8th boys choir)
Drama Club
E-sports (grades 7 & 8)
Jazz Band (grade 8)
Math Masters (grade 6)
Math Counts (grades 7 & 8)
Solo & Ensemble
Spelling Bee
March Mammal Madness

Extra-Curricular Eligibility

A copy of the New Richmond Athletic/Activities Code is available to all students/athletes on the NRMS website. In general, the following are considered violations of the codes:

1. Smoking, vaping or possession of any tobacco substance and/or look-alikes.
2. Use or possession of alcohol and/or other illegal drugs and/or look-alikes.
3. Any grade falling below a passing level of D-.
4. Behavior contrary to the ideals, principles, and standards of the school.

If students wish to participate in athletics/activities, the student and their parents must review and sign the code prior to participation. For more information, contact the activities director or your student's coach/advisor.

Field Trips

Field trips are a privilege. If students choose inappropriate school behavior, they can be denied field trip privileges. If student bus riding privileges are suspended, they may also be suspended for field trips.

Friday Frenzy

1. NRMS students only.
2. School appropriate attire only.
3. Hats/coats off when you are in the building.
4. Students may not leave the event before the end of the scheduled event without parental/guardian permission. The parent/guardian must come in person to pick the student up early and/or send a note with the student to the event so they can be allowed to leave.
5. If a student leaves the building, there is no re-admittance.
6. Students may not attend the event if they were absent that day from school the day of the event unless it was a pre-planned, excused absence.
7. Dancing styles must be appropriate to the school setting and age of students.
8. All school rules apply.

RESOURCES

School Health Office

The School District of New Richmond employs a full-time Registered Nurse. This District Nurse is located at the district's central office. Our building has a full-time Health Aide who is under the supervision of the school nurse and has additional medical training. The Health Aide is responsible for the distribution of day-to-day medications and the general care of ill and injured students. Consultation with the District Nurse will occur as needed.

Counseling Services

Counseling services are available to every student in the school. These services include assistance with personal problems, friendship concerns, educational planning, career information, tips for studying, group counseling, help with family, school, and/or social concerns, or any questions the student may feel they want to discuss with the counselor.

Students will have the same school counselor during their time at NRMS. Our School Counselors are: Mrs. Altmann, Mrs. Derosier, Mrs. Gretzlock.

Academic Support

Study group is offered after school for students Tuesday-Thursday. A schedule is printed monthly and is available in each grade level learning community.

Students can stay updated on current work by utilizing the House Homework pages found on the Middle School website.

Reporting Services

- Speak Up, Speak Out Wisconsin- 1-800-697-8761 or Text "SUSO" to 738477 or speakup.wisdoj.gov
- National Suicide Prevention Hotline - 1-800-273-8255 (English) & 1-888-628-9454 (Spanish) - 988 (call/text) - <https://www.preventsuicidewi.org/county-crisis-lines>

Breakfast & Lunch

Food Service envelopes are available in the middle school office for your convenience. Please give payments to the cafeteria staff.

BREAKFAST

- Breakfast is served from 7:30 a.m. until 7:55 a.m.
- Students are responsible for cleaning up the entire area where they eat and returning all trays and silverware to the proper place.

BREAKFAST/LUNCH EXPECTATIONS:

Be Respectful

- Talk with a 3 voice level
- Use please, thank you and excuse me
- Student need to communicate kindly with staff to leave the commons

Be Responsible

- Students need to clean up table and floor around them
- Put trash in designated garbage cans
- Students need to wait to be excused to get their lunch or go outside

Be Safe

- Students need to remain in their monthly chosen space while eating
- Students need to eat their own food
- Students need to touch only their own food
- All food/beverages needs to be consumed in the commons

Students will be asked to assist with cafeteria clean up on a rotating individual basis and/or by homeroom schedule. This will include but may not be limited to washing tabletops and seats and removing any garbage left behind on or around tables or the commons area.

HEALTH SERVICES

The School District of New Richmond employs a full-time Registered Nurse as School Nurse whose office is located at the district's central office. Each building has a full-time Health Aide who is under the supervision of the school nurse, and has additional medical training. The Health Aide is responsible for the day-to-day medications, and care of ill and injured students while consulting with the School Nurse as needed. If a student has any special health concerns, please contact the School Nurse at 715.243.7424.

Emergency Procedures

1. In life-threatening situations or in situations where the need for immediate medical care is suspected, the school has a responsibility to act on behalf of the injured or ill student, employee or program participant.

Emergency medical services must be activated by calling 911. The Building Administrator, designee or program supervisor must act on behalf of the parent(s) and/or legal guardian(s) when medical assistance and response time may be critical to preserve life or prevent major disability. In these instances, emergency medical services are called first, parent(s) and/or legal guardian(s) second.

2. School personnel shall make every reasonable effort to contact parent(s) and/or legal guardian(s) at home or work when indicated, using the Health and Emergency Information sheet.

Accident/Injury

1. School personnel will administer first aid when it is considered necessary to the well-being of the student.
2. If any student is injured in school, on the playground, on the way to school or in any school related function on District-owned property, the student shall report to the health services office. If a health services staff member is not available, the student shall report to the Building Administrator, his/her designee, or designated person for immediate care. This individual is responsible for notifying the student's parent(s) and/or legal guardian(s) and filing of the necessary report.

Illness

1. The school may send students home from school for the purpose of diagnosis and treatment when suspected of having a communicable disease or of having any other disease or condition that may potentially affect the health of other students or staff. In this event, school staff will ensure that the parent or guardian are immediately informed.
2. The School Nurse has the responsibility of assessing whether a student may be checked back into school, when a concern for communicable disease exists or existed. As necessitated by the particular concern, the School Nurse shall consult with appropriate Public Health Department authorities and District personnel when making such an assessment.

Health and Attendance

Any student absent from school for three consecutive days for medical reasons may be required to present a provider's excuse upon returning to school. Students are not to come to school ill. Any student experiencing illness, running a temperature of 100.0 or above, vomiting, with diarrhea, with a communicable disease, or school staff feel is too ill to remain in school shall be sent home at the discretion of the health office staff or other appropriate school personnel. Students may return if they have been 24-hours fever free, without medication, and they have met the specific return criteria for any communicable disease if applicable.

A student who has been diagnosed with a chronic condition or illness that requires the student to miss school for multiple and/or extended periods of time will be excused. Students who have a chronic condition or are experiencing extended illness may complete a Chronic or Extended Illness Verification Form. The verification form will outline the condition and the specific impact that the chronic condition or extended illness will have on the student's attendance. The student's medical provider must sign and complete the verification form. The verification form is valid for 30 days from the signed date of the medical provider.

Immunization Law

The Wisconsin Immunization Law requires all students have all of their immunization information on file by the 30th school day. If you have any questions please contact the health aide. The Immunization requirements are located on the school district calendar or district website.

Medication

ANY medication a student may need at school during the school day MUST be supplied by the parent and dropped off in the Health Office with a completed Medication Request Form signed by the parent and, if a prescription, by the provider as well. This form is available in the Health Office and on the school district's website. *All medications must be in their original bottle.* Prescription medications must come with a legible pharmacy label. Medications will be kept and administered in the Health Office with the exception of when a Self-Carry authorization is on file.

NEW RICHMOND SCHOOL BOARD POLICIES

Internet Use (Board Policy 7540)

New Richmond Schools believe that all students should have access to technology when they act in a responsible, efficient, courteous, and legal manner. Internet access and other online services, as well as various forms of technology equipment, offer students and teachers a multitude of global resources. Our goal in providing these resources is to enhance the educational development of our students.

In compliance with the Child Internet Protection Act (CIPA), the district utilizes filtering systems and software, making every attempt to block inappropriate sites for students. Students are required to notify an adult if they access a site that is inappropriate so that the site can be blocked from future use.

All students using District technology resources must have a signed Acceptable Use Agreement on file prior to being provided access to the school district technology resources, including the Internet. This signed agreement indicates that the user agrees to follow all district policies, procedures and guidelines related to technology. Parents have the right to withdraw their permission at any time.

As a student, I agree/promise to follow these rules when using the computer and other equipment at school:

1. To conduct myself in a manner consistent with other expected school behavior and district policies while using technology resources.
2. To use technology resources and the Internet for school related or teacher directed activities.
3. To use computers and technology resources only when a teacher or staff member is present.
4. To follow all rules posted in the computer lab or other rooms where computers are in use.
5. To keep my passwords private and never share them with another person.
6. To not use another user's account, with or without their permission.
7. To not copy or modify files, data or passwords belonging to other users.
8. To not damage or tamper with hardware, software or the network in any way.
9. To not share personal contact information (full name, address, email address, phone number) or images of themselves or another person over the Internet unless permission is granted in advance from parents and school personnel.
10. To not waste limited resources (i.e., bandwidth, storage space, excessive-printing).
11. To not attach any personal computer or peripheral device to District technology resources without specific authorization to do so by an administrator or the District Technology department.

Bus Ridership/Transportation (Board Policy 8600)

It is the policy of the Board of Education to provide transportation for those students, of any age, whose distance from their school makes this service necessary within the limitations established by State law and the regulations of the DPI or other appropriate agency. Transportation privileges may be revoked if the student's conduct is in violation of the District Administrator's administrative guidelines or the Code of Conduct pertaining to student transportation. Such revocation shall be in accord with statutorily required procedures.

Responsibilities

Bus riders shall

1. Ride on assigned buses.
2. Board and disembark from their assigned bus at the selected destination.

Parents/guardians shall

1. Call the Bus Company for requests for temporary exceptions to the rule that students ride on assigned buses. Permission for exceptions will only be granted for emergency reasons and will be dependent upon room available.
2. Forward requests for permanent exceptions to the rule that students ride on assigned buses to the district director of fiscal and buildings operations.
3. Assume responsibility for rides when permission is granted to be let off at other than the regular stop.

Previous to boarding the bus the bus riders shall

1. Be at designated bus stop on time.
2. Stay off the road while waiting for the bus
3. Conduct them in a safe manner while waiting for the bus.
4. Wait until the bus comes to a complete stop before attempting to board the bus.
5. Line up in an orderly, single file manner.
6. Not rush to get on the bus.
7. Be courteous.
8. Not take advantage of younger students in order to get a seat.
9. Walk to the side of the road facing traffic to get to the bus stop if there is no sidewalk or path.
10. Use the handrail and watch their step when boarding the bus.

While on the bus the bus riders shall:

1. Not open windows more than two notches.
2. Keep entire body inside the bus at all times.
3. Assist in keeping the bus safe and sanitary at all times. Not eat or drink on the bus.
4. Remember that loud talking; laughing or unnecessary confusion diverts the driver's attention and may result in a serious accident.
5. Treat the bus equipment as valuable property. Damage to seats, etc., must be paid for by the offender.
6. Never tamper with the bus or any of its equipment.
7. Not leave books, lunches or other articles on the bus.
8. Keep books, packages, coats and all other objects out of the aisles.
9. Remain in the bus in case of a road emergency unless directed to do otherwise by the bus driver.
10. Not throw anything out of the window.
11. Always remain in their seats while the bus is in motion.
12. Always be courteous to fellow students, the bus driver, the driver's assistant and passersby.
13. Keep absolutely quiet when approaching a railroad-crossing stop.
14. Obey the driver promptly.

After leaving the bus the bus riders shall

1. Cross the road at least 10 feet in front of the bus, but only after checking to be sure no traffic is approaching and after receiving a signal from the driver.
2. Help look after the safety and comfort of small children.

3. Be alert for the pre-arranged danger signal from the driver.

The above rules and regulations also apply to any trip under school sponsorship. Bus riders shall respect the wishes of chaperones appointed by school officials to accompany bus riders.

Bus Rule Violations

When rules are violated, the penalties shall be:

1 st Offense	Written report to the School (School contacts parent).
2 nd Offense	1 day suspension from the bus.
3 rd Offense	3 day suspension from riding the bus. Parent conference is recommended.
4 th Offense	5 day suspension from riding the bus including field trips and extra-curricular activities.
5 th Offense	Suspension of all bus riding privileges including field trips for the remainder of the year (minimum of one semester).

Conferences following second, third and fourth offenses shall be arranged by the building principal. For serious offenses, any or all of the above steps may be bypassed.

Bullying and Other Forms of Aggressive Behavior (Board Policy 5517.01)

The School District of New Richmond is committed to providing a safe, positive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community. Aggressive behavior toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse. The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the district, including activities on school property or while traveling to or from school and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, or where an employee is engaged in school business.

Definitions

Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, religion, national origin, ancestry, creed, pregnancy, sexual orientation, or physical, mental, emotional or learning disability. It would include, but not limited to, such behaviors as stalking, bullying/cyber-bullying, intimidating, menacing, coercion, name-calling, taunting, making threats and hazing.

Bullying is defined as a person willfully and repeatedly exercising power or control over another with hostile or malicious intent (i.e., repeated oppression, physical or psychological, of a less powerful individual by a more powerful individual or group). Bullying can be physical, verbal, electronically transmitted, and psychological (e.g., emotional abuse), through attacks on the property of another, or a combination of any of these.

Cyberbullying is defined as the use of information and communication technologies such as e-mail, cell phone and pager text messages, instant messaging (IM), defamatory personal web sites, and defamatory online personal polling websites, to support deliberate, repeated, and hostile behavior by an individual or group, that is intended to harm others.[Bill Belsey (<http://www.cyberbullying.ca>)] Cyberbullying includes, but is not limited to: posting slurs or rumors or other disparaging remarks about a student on a web site or on weblog; sending e-mail or instant messages that are mean or threatening, or so numerous as to drive-up the victim's cell phone bill; using a camera

phone to take and send embarrassing photographs of students; posting misleading or fake photographs of students on website.

Sexual harassment is any suggestion (express or implied) that any person's treatment is in any way contingent upon or related to their participation or rejection of conduct of a sexual nature. Sexual harassment also includes a wide range of unwanted and unwelcome sexually directed behavior, including unwelcome sexual advances or physical contact; requests for sexual favors; sexual remarks, compliments, jokes or innuendoes; the display of sexually suggestive calendars, posters, or materials; and any other verbal or physical conduct of a sexual nature, which creates an intimidating, hostile or offensive working environment.

Racial harassment and pupil harassment based on religion, sexual preference, age, gender, national origin, ancestry, creed, pregnancy, marital or parental status, physical, mental, emotional or learning disability of any other protected classification includes unwelcome, hostile or discriminatory behavior or remarks directed at individuals in any of these groups on account of their membership in these groups. Any comments or behavior, which creates a hostile or intimidating working environment for an individual, based on his or her membership in a protected class, and any actions, which adversely base an individual's employment conditions, or advancement on his or her membership in a protected class will not be tolerated. Examples of prohibited behavior also include racial, ethnic and religious comments or portrayals, perceived slurs of the character of individuals or groups, and attempts to influence the personal religious values or beliefs of others.

Intimidation includes, but is not limited to, any threat or act intended to tamper, substantially damage or interfere with another's property, cause substantial inconvenience, subject another to offensive physical contact or inflict serious physical injury on the basis of race, color, religion, national origin or sexual orientation.

Menacing includes, but is not limited to, any act intended to place a student in fear of imminent serious physical injury.

Students, employees and volunteers are mandated to report any instances of improper violations of this policy to his/her building principal/designee. Enforcement of this policy and complaints regarding allegations of harassment shall be processed according to established procedures. All complaints shall be kept confidential to the maximum extent possible.

A substantiated charge of unlawful harassment against a student, employee or volunteer shall subject him/her to appropriate disciplinary action, i.e. training or counseling, suspension, expulsion or discharge.

The human rights officer shall be responsible for coordinating federal regulations concerning unlawful harassment in his/her work site. The district administrator or district-wide designee shall be the designated district human rights officer in the district.

Alcohol, Smoking, or Drugs and Paraphernalia (Board Policy/Guidelines 5530)

Any student using, under the influence, or possessing alcohol, drugs (including non-prescription drugs) or paraphernalia at school or at any school-sponsored activity is subject to school suspension and referral to juvenile authorities (State Laws 161.41(3)(R) and 125.07(4) for appropriate action. All student medications (prescription and non-prescription) must be kept and administered in Health Services office only in accordance with school district policy.

Any student using or possessing tobacco products or vaping at school is subject to possible school suspension and

referral to juvenile authorities – State Law 938.983 (C) for appropriate action.

Tobacco Possession and Use on School Premises and in School Vehicles (Board Policy 5512)

The Board of Education is committed to providing students, staff, and visitors with a tobacco and smoke-free environment. The negative health effects of tobacco use for both users and non-users, particularly in connection with second hand smoke, are well-established. In addition, students less than eighteen (18) years of age are generally prohibited by law from purchasing or possessing cigarettes and other tobacco products.

For purposes of this policy, "use of tobacco" means to chew or maintain any substance containing tobacco, including smokeless tobacco, in the mouth to derive the effects of tobacco, as well as all uses of tobacco, including cigars, cigarettes, pipe tobacco, chewing tobacco, snuff, any other matter or substances that contain tobacco, in addition to papers used to roll cigarettes and/or the smoking of electronic, "vapor," or other substitute forms of cigarettes, clove cigarettes and any other lighted smoking devices for burning tobacco or any other substance. Accordingly, the Board prohibits students from using or possessing tobacco in any form on District premises, in District vehicles, within any indoor facility owned or while leased or contracted for by the District and used to provide education or library services to children, and at all District-sponsored events.

Guidelines for Handling Persons Guilty of Vandalizing School Property (Board Policy/Guidelines 7440)

The following guidelines shall be adhered to:

1. Persons guilty of defacing or injuring any school property shall be required to pay for damages. Full restitution will be sought from such person or in the case of minors, from their parent(s)/guardian(s) to the extent authorized by law.
2. The building principal and supervisor of buildings and grounds shall determine the cost of repair or replacement.
3. If the dollar amount of the restitution is less than \$100 the police may be notified. Vandalism determined to be greater than \$100 is required to be reported to the director of fiscal and building operations, district administrator and the police.
4. If the police are notified, all court correspondence regarding restitution shall be referred to the director of fiscal and building operations. If the police are notified, the building principal shall send notice of vandalism to the person's parent/guardian if he/she is a district student.
5. Vandalism caused by a student from another district will also be reported to that student's principal.
6. In case of default of satisfactory settlement the district administrator will be notified.
7. Supervisor of buildings and grounds shall keep a log of vandalism in the district.

Possession of Weapons and/or Ammunition (Board Policy/Guidelines 5772)

Under the Gun Free Schools Act of 1994 no one shall possess a weapon and/or ammunition while on school premises, in any district vehicle or at any school event without written authorization from the building principal or his/her designee. Authorization shall be given only when a weapon and/or ammunition is handled in a legal manner for the purpose of education and in other cases when possession does not violate a state law.

The only exceptions to this policy are:

1. Weapons and/or ammunition under the control of law enforcement personnel
2. Weapons and/or ammunition under the control of military personnel who go armed in the line of duty.
3. District staff or other contracted personnel may have on their person objects that would be considered by board policy as a weapon if utilized in the performance of their duties.
4. School sponsored activity where simulated props are used in the performance.

The Board defines a “weapon” as any object, which in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms (including, but not limited to, firearms as defined in 18 U.S.C. 921(a)(3)), guns of any type whatsoever, including air and gas-powered guns (whether loaded or unloaded), look-a-likes, knives, electric weapons, clubs, metal knuckles, razors, martial arts weapons, explosives, and ammunition.

The building principal or his/her designee if present, or the person in charge of the school event or his/her designee, shall contact law enforcement officers as soon as possible when there is reason to believe a person is possessing a weapon and/or ammunition in violation of this policy. All weapons and/or ammunition known to be in possession in violation of this policy shall be confiscated by staff members or law enforcement officers. Any weapon and/or ammunition confiscated by staff members shall be turned over to law enforcement officers to be disposed of according to law enforcement or state guidelines. The incident should be reported to the child’s parent or guardian.

Possession: Possession of a weapon will result in:

1. Confiscation of the weapon.
2. An initial suspension for 1 to 5 days.
3. Contact with the police department and may result in a recommendation to the Superintendent that the student be expelled.

"Possession" refers to having a weapon on one's person or in an area subject to one's control on school property or at a school activity (i.e. student vehicle, locker, backpack, etc.).

Direct attack with a weapon: Direct attack with a weapon shall be dealt with under the preceding section of this policy and/or state or federal law.

Threats with a weapon: A student who threatens bodily harm or death to another without physical contact while in possession of a weapon shall be dealt with under the preceding section of this policy and/or state and federal laws.

A student who finds a weapon on the way to school or in the school building and takes the weapon immediately to the principal's office for the purpose of turning the weapon in shall not be considered in possession of a weapon.

Assault and Fighting (Board Policy/Guidelines 5520)

The New Richmond School Board believes that a safe environment is essential for students to learn. It is the responsibility of each school to create and maintain a safe climate that is free from fear and violence and where respect for every individual is practiced and taught. Every student and staff member should strive to demonstrate behavior that promotes an environment that is free from fear and intimidation. Behaviors such as assault and fighting do not promote such an environment and are therefore considered in violation of policy.

Assault is a threat of bodily harm or death to another person with or without physical contact. In the case of a student, a threat will result in a parent/guardian conference and will lead to a suspension of up to three days, and the Police Department may be notified. In the case of an employee, a threat will result in appropriate disciplinary action, and the Police Department may be notified.

Fighting shall be characterized by a violent, aggressive behavior by one or more individuals with the intent of inflicting physical harm upon one another. Fighting may include pushing, shoving, and grabbing if such behavior is to be determined aggressive.

Students who engage in fighting with another person will be suspended from the classroom or from the building for up to five days, and the Police Department may be notified.

Assault with a weapon or a look-alike is strictly prohibited on school grounds or at activities. The weapon or look-alike will be confiscated, and the student will be referred to administration and/or referral to local police.

Student Suspension/Expulsion (Board Policy 5610)

Suspension

The district administrator and building principal or other district administrator designee may suspend the following students from school:

1. A student who does not comply with school/board rules.
2. A student whose conduct while at or not at school or under or not under the supervision of a school authority endangers the property, health or safety of others at school or under the supervision of a school authority.
3. A student who knowingly conveys any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives.

The district administrator, the principal, or a teacher designated by the District Administration may suspend a student for up to five (5) school days or, if a notice of expulsion hearing has been sent, for up to fifteen (15) consecutive school days, or ten (10) consecutive school days for each incident if the student is eligible for special education services under Chapter 115, Wis. Stats.

Prior to any suspension, the student shall be advised of the reason for the proposed suspension. The student's parent/guardian shall be given prompt notice of the suspension in accordance with state law and established procedures.

Expulsion

The Board may, if the Board is satisfied that the interest of the school demands the student's expulsion, expel the following students from school upon recommendation of the district administrator: Expulsion shall mean the Board will not permit a student to attend school at all for a specified period of time. If the student is expelled, the Board will determine the length of the expulsion period, which may extend at a maximum to the student's 21st birthday.

1. A student who repeatedly refuses or neglects to obey school rules or regulations
2. A student who engages in conduct while at or not at school or while under or not under the supervision of a school authority which endangers the property, health or safety or others at school or under the supervision of a school authority.
3. A student who knowingly conveys any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives.

Expulsion procedures outlined in state law shall be followed.

Nondiscrimination (Board Policy 2260)

The Board of Education does not discriminate on the basis of any characteristic protected under State or Federal

law including, but not limited to, sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, or physical, mental, emotional, or learning disability in any of its student programs and activities.

Complaint Procedures

If any person believes that the School District of New Richmond or any part of the school organization has failed to follow state and federal nondiscrimination laws or in some way discriminates on the basis of sex, race, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation or physical, mental emotional or learning disability or handicap, he/she may bring or send a complaint to the administration office at the following address:

District Administrator
701 East Eleventh Street
New Richmond, WI 54017
Telephone (715) 243-7411

Title IX Grievance Procedure (Board Policy 2266)

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail using the Title IX Coordinator's contact information, or by any other means that results in the Title IX Coordinator receiving the person's oral or written report. Reports may be made at any time, including non business hours by using the electronic address, mailing address or telephone number listed below.

Title IX Coordinator:
Kathy Rogers
Title9coordinator@newrichmond.k12.wi.us
715-243-7426
837 E 11th Street
New Richmond, WI 54017